

MINUTES OF MEETING
BOARD OF
RURAL WATER DISTRICT NO. 4
October 20, 2025

Mr. Kelly Brown called the Board of Directors of Rural Water District No. 4, Mayes County, Oklahoma to order at 6:00pm on October 20, 2025. Members present were Curtis Collins, Charles Dryden, Wayne Carmen, Steven Brown, Rodney Raper, Tim Courtney, Kelly Brown, Jerry Bennett, and Alex Rupprecht. Employees present were Bill Kleeman. Others present were Mike Hager, Lisa Hager, Jena Large, Randy Drake, Doug Hall (ORWA), Chandler Peterson (ORWA), David McCullough, Pam Dorsey, James Frailey, Lana Sharp, and Noelle Hayes.

Steven Brown read the minutes of the previous meeting. Motion made by Steve Brown to accept the minutes. Jerry Bennett seconded the motion. Motion, carried by all.

New Business:

- A. Discussion and possible action concerning ORWA rate study there was no action taken.
- B. Discussion and possible action concerning a rate increase regarding OOWA, to increase to 150% over OOWA increase. Tim, Rodney, Wayne, Charlie, Steven Curtis, Alex, and Jerry against.
- C. Discussion and possible action concerning membership/monthly and water rate increase. Motion to raise the minimum to \$30 and increase the current rate of \$5.66 per 1000 gallons to \$6.25 per 1000 gallons. At 10,000 gallons add .05 making it, \$6.30 and at 20,000 gallons add another .05, making it \$6.35.
- D. Discussion, consideration, and possible action to approve Pay Request No. 1 to King Excavating, Inc., in the amount of \$76,180.88 for work completed on the N. 427 Road Water Line Project. Motion made by Steven Brown, seconded by Charles Dryden, carried by all.
- E. Discussion, consideration and possible action to allow Edwards Welding and Construction hot tap and install all material necessary for the Casey/Line tie-in to the existing 6" line. Estimate is \$5,500. Motion made by Curtis Collings, seconded by Rodney Raper, carried by all.
- F. Discussion, consideration and possible action to allow KG Land Works to bore under the creek on 428, S of 520. Estimate is \$6200. TABLED to next month**
- G. Discussion, consideration and possible action to obtain a debit card for the office staff. Motion made by Alex to get a Debit Card through Welch Bank Operating Account with a \$500 limit. The motion was seconded by Jerry Bennett, carried by all.
- H. Discussion, consideration and possible action regarding Jena Large account #1258. No action.

- I. Discussion, consideration and possible action regarding, Ronnie Foreman, account #1383. No action

Old Business: None

District Manager Report:

Office Manager Report:

Approval of Payment of Claims for month of September 2025. Charles Dryden made a motion to approve the Payment of Claims for month of September 2025. Tim Courtney seconded the motion. Carried by All.

Discuss and approve financial statements for September 2025. Charles Dryden made a motion to approve the financial statement for September 2025, Kelly Brown seconded the motion and the motion was carried by All.

The Board approved one (1) new benefit unit, transfer of seven (7) Benefit Units, and (1) lockout, one (1) cancelled/pulled units, and two (2) reinstated units.

New

1. # 1783 Jessie Jacobs

Transfer

1. # 719 Michael Lott to Glen Passmore
2. #1633 Karen Friesen to Vaughn Koehn
3. #706 Gerald & Amy Asbill to Dustin Shook
4. #1037 Clark & Melody Ayers to Diana Driveman
5. #557 Jeffrey Harman to Arthur & Amy Hamel
6. #1736 Titan Homes to James Darling
7. #469 Stanton Potts to Ray Dixon

Locked Meters

1. #455 Caribbean Trucks
2. #1188 Craig Sparks, (Owner: Ray Dixon)
3. #654 Terisue Williams

Cancel/Pulled

1. #1169 Ladonna Cunningham

Reinstated

1. #455 Caribbean Trucks
2. #1188 Craig Sparks, (Owner: Ray Dixon)

New Business (any matter which could not have been reasonably foreseen prior to the posting of this agenda)

Charles Dryden moved to adjourn. The motion was seconded by Kelly Brown, motion carried by All. The meeting was adjourned at 8:44 pm

Steve Brown

Secretary/Treasurer

Executive Session Minutes
Board of Rural Water District No. 4
October 20, 2025

8:23 pm to 8:44 pm

Executive session as authorized by the Oklahoma Open Meeting Act in Section 307(B)(1) of Title 25 of the Oklahoma Statutes, for discussion and possible action for the purpose of discussing employment, hiring, appointment, promotion, demotion, disciplining or resignation of employment.

Kelly Brown made a motion to leave regular session at 8:23 pm. The motion was seconded by Tim Courtney and carried by All.

Kelly Brown made a motion to come out of Executive Session at 7:03 pm. The motion was seconded by Charles Dryden, the motion was carried by All.

Motion to leave executive session and enter into regular session was made by Kelly Brown at 8:44 pm and seconded by Steven Brown and carried by all.

Motion, and possible action concerning the items discussed in the executive session.