

MINUTES OF MEETING  
BOARD OF  
RURAL WATER DISTRICT NO. 4  
March 16, 2026

Mr. Tim Courtney called the Board of Directors of Rural Water District No. 4, Mayes County, Oklahoma to order at 6:00pm on March 16th, 2026. Members present were Curtis Collins, Charles Dryden, Aaron Hester, Steven Brown, Rodney Raper, Tim Courtney, Houston Brittain, and Alex Rupprecht. Members absent were Jerry Bennett. Employees present were Kelly Brown.

Motion made by Steven Brown to accept the minutes. Rodney Raper seconded the motion with corrections. Motion, carried by all.

**New Business:**

- A. Discussion and possible action concerning the district's policy on filing liens on customers' property. Motion made by Houston Brittain. Seconded by Curtis Collins to apply Mechanics lien. Motion, carried by all.
- B. Discussion and possible action concerning the District's Fire Line Policy. Motion made by Curtis Collins. Seconded by Rodney Raper to adopt Fire Line Policy. Motion, carried by all.
- C. Discussion and possible action concerning the districts Master Meter/Multiuser Policy and agreement. Motion made by Steven Brown. Seconded by Aaron Hester to approve policy as written. Motion, carried by all
- D. Discussion, consideration and possible action concerning the districts Development and Water Line Extension Policy. Motion made by Houston Brittain. Seconded by Alex Rupprecht. Motion carried by all
- E. Discussion, consideration, and possible action concerning Rural Water District No. 4 Development Application. Motion made by Steven Brown. Seconded by Curtis Collins. Motion, carried by all.

**Executive Session**

Motion to leave regular session at 6:40 pm and enter executive session made by Houston Brittain. The motion was seconded by Charles Dryden. Motion carried by all.

Executive Session as authorized by the Oklahoma Open Meeting Act in Section 307(B)(1) of Title 25 of the Oklahoma Statutes for the discussion and possible action for the purpose of staffing; employment, hiring, salary, benefits, termination etc.

A motion was made by Houston Brittain to leave executive session and enter regular session at 7:08 pm. The motion was seconded by Charles Dryden. Motion carried by all.

Motion and possible action concerning any and all matters that were discussed in executive session, pertaining to staffing. Motion made by Houston Brittain. Motion seconded by Rodney Raper. Motion, carried by all.

Motion to hire Seth Hedges at \$20.00 per hour for full time. Motion made by Curtis Collins. Seconded by Charles Dryden. Motion, carried by all.

**Old Business:** No action

**District Manager Report:** No action

**Office Manager Report:** No action

Approval of Payment of Claims for month of February 2026. Charles Dryden made a motion to approve the Payment of Claims for month of February 2026. Rodney Raper seconded the motion. Carried by All.

Discuss and approve financial statements for February 2026. Charles Dryden made a motion to approve the financial statements for February 2026; the motion was seconded by Houston Brittain. The motion was carried by all.

The Board approved five (1) new benefit units, transfer of nine (5) benefit units, nine (12) lockouts, one (7) cancelled/pulled units, and six (18) reinstated units.

New

1. #1794 Don LaBass

Tim Courtney made a motion to per Kellogg to approve the New Benefit Units. Alex Rupprecht seconded the motion. Motion carried by all.

**Transfer**

1. #902 From Mary Tune & Robert Henderson to Charles Wesley Dorsey Jr.
2. #1526 From Ray Dixon to Mary Pinheiro
3. 602 From Matthew Letzig to Doyle & Rochelle Becker
4. #1717 From Spencer Murray to Jennifer Veliz & Derek Sisson
5. #91 From Regina Weaver to Todd & Catherine Hafer
6. #868 From Brandy Goforth to Jeffrey Walters
7. #724 From Brian Egermeier to Miranda Rabbitt

**Lockouts**

- |                              |                             |
|------------------------------|-----------------------------|
| 1. #1745 Justin Cantrell     | 7. #1102 Jerold Pilant      |
| 2. #268 Daniel Moore         | 8. #442 Scott Williams      |
| 3. #1554 Willie Morgan       | 9. #816 Scott Williams      |
| 4. #1715 Nieto Family Jewels | 10. #537 Kenny Tatum        |
| 5. #700 Christy Ortiz        | 11. # 1233 Linda McClung    |
| 6. #1117 Sherry Pickup       | 12. #1263 Christina Merrill |

**Cancel/Pulled**

- |                              |                             |
|------------------------------|-----------------------------|
| 1. #1414 Do More Investments | 5. #1128 Ladonna Cunningham |
| 2. #1387 Kayla Jackson       | 6. #1105 Thomas Doyle       |

3. #977 Peter Heino
4. #1155 Robert Erwin

7. #1116 Ger Xiong

**Reinstated**

- |  |  |
|--|--|
| 1. #565 Eaton Ranch \$468.56               | 9. #1554 Willie Morgan \$392.01        |
| 2. #1527 Charley Taylor \$498.12           | 10. #700 Christy Ortiz \$422.67        |
| 3. #236 Barbara Marlin \$136.33            | 11. #1117 Sherry Pickup \$507.00       |
| 4. #1254 Mike Eaton \$263.21               | 12. #1102 Jerold Pilant \$221.15       |
| 5. #246 Randy Monroe \$385.79              | 13. #442 Scott Williams \$247.11       |
| 6. #51 Do More Investments \$392.95        | 14. #816 Scott Williams \$333.94       |
| 7. #1302 Jeremy & Cindy Snyder<br>\$321.04 | 15. #141 Dustin Graham \$1990.94       |
| 8. #1745 Justin Cantrell \$264.79          | 16. #537 Kenny Tatum \$205.72          |
|  | 17. #1715 Nieto Family Jewels \$245.95 |

Total : \$7297.28

New Business (any matter which could not have been reasonably foreseen prior to the posting of this agenda) None

Charles Dryden moved to adjourn. The motion was seconded by Houston Brittain, motion carried by All. The meeting was adjourned at 7:56 pm

Steven Brown

Secretary/Treasurer

4/22/2026