MINUTES OF MEETING
BOARD OF
RURAL WATER DISTRICT NO. 4
June 16th, 2025

Mr. Kelly Brown called the Board of Directors of Rural Water District No. 4, Mayes County, Oklahoma, to order at 6:00 P.M. on June 16th, 2025. Members present were Curtis Collins, Charles Dryden, Wayne Carman, Steve Brown, Rodney Raper, Tim Courtney, Jerry Bennett, and Kelly Brown. Member absent was Alex Rupprecht. Employees present was Bill Kleeman. Others present were Phil Sinor Bryan Parker, Ben Shafer, Brian Kellogg, and Lynda Vice.

Steven Brown read the minutes of the previous meeting. Kelly Brown made a motion to accept the amended minutes with the addition of a motion to hire Travis Couch temp. Tim Courtney seconded the motion. Motion carried by all.

A. Tabled #64 – Ben Shaffer – Discussion and possible action concerning easement release.
B. Discussion and possible action concerning temporary water tap with Borea. Kelly Brown motion to accept, Charles Dryden seconded the motion. Motion carried by all.
C. Discussion and possible action concerning Phil Sinor tap. Brian Kellogg to get agreement and easement in place.
D. Discussion and possible action concerning fire line with Honeycutt Construction. Motion made by Kelly Brown, seconded by Jerry Bennett. If Honeycutt accepts, the fire policy and all expenses for suppression and backflow equipment will fall on Honeycutt. Motion carried by all.
E. Discussion and possible action concerning awarding bid for South 427 project. Motion made by Tim Courtney to go with King Excavating, seconded by Kelly Brown. Motion carried by all.
F. Discussion and possible action concerning Daniel Moore highway extension. Kellogg is looking into this.
G. Discussion and possible action concerning 500 road extension. Motion made by Kelly Brown for approval water line extension. ~~Agreement~~ Seconded by Charles Dryden. Carried by all.
H. Discussion and possible action concerning south 427 Casey and Line project. Motion made by Kelly Brown to accept water line extension agreement, seconded by Charles Dryden. Motion carried by all.
I. Discussion and possible action concerning price increase for installing regulators. Motion made by Kelly Brown to change price of regulators to $160.00, seconded by Rodney Raper. Motion carried by all.
J. Discussion and possible action concerning Zayo Damage Claim. Bill will get with insurance company. (Bill heard from the insurance company and it is now in their hands.)
K. Discussion and possible action concerning charging customers for damage to meters, antennas, et. Motion was made by Kelly Brown, seconded by Jerry Bennett to charge cost plus 15% will begin August 1st, 2025. Motion carried by all.
L. Tabled-Discussion and possible action concerning the water loss bonus for all employees. Stricken
M. Tabled- Discussion and possible action concerning the purchase of line locating equipment. Stricken
N. District Manager's report. No action
O. Office Manager's Report. An increase to $2.26 cost for water.
P. Approval of Payment of Claims for Month of June 2025, Kelly Brown made motion, seconded by the motion to approve by Charles Dryden. Motion carried by all.

Q. Discuss and approve financial statement for May 2025, Kelly Brown made a motion to approve the financial statement for May 2025, seconded by Charles Dryden. Motion carried by all.

R. Executive Session:

Kelly Brown made a motion at 8:22 p.m. to leave regular session to enter executive session. The motion was seconded by Tim Courtney. Motion carried by all.

Motion to leave regular session and enter into executive session for the purpose of discussing employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public office or employee.

Discuss employee yearly raises. A 2.5% increase will be implemented.

Motion and possible action concerning any and all matters that were discussed in executive session, pertaining to, discussing the employment, hiring appointment, promotion, demotion, disciplining or resignation of any individual salaried public office or employee. At 9:03 p.m. a motion to come out of executive session by Kelly Brown, seconded by Charles Dryden.

Motion made by Kelly Brown to give 2.5% pay raise to Eric Malak, to begin on July 1st, 2025. Seconded by Tim Courtney, carried by all.

Motion made by Jerry Bennett to terminate Angela Fulmer, effective June 23, 2025. The motion was seconded by Wayne Carmen and the motion was carried by all.

The Board approved the application for ten (10) New Units, Transfer of eight (8) Benefit Units, one (1) Lockouts, zero (0) Cancelled/Pulled Units, and zero (0) Reinstated Units.

<u>New</u>

1) #1745 Justin & Lindsey Cantrell
2) #1752 Victor Casey or Seth Line
3) #1753 Victor Casey or Seth Line
4) #1754 Victor Casey or Seth Line
5) #1755 Victor Casey or Seth Line
6) #1756 Victor Casey or Seth Line
7) #1757 Ellis West & Novelene West Trust
8) #1758 Ellis West & Novelene West Trust
9) #1759 Shaheen & Lisa Nabatian
10) #1761 Harrison & Kelsey Sparks

Approval of New Benefit Units, Kelly Brown made a motion to approve the New Benefit Units, Charles Dryden seconded the motion. Motion carried by all.

Transfers

1) #359 James Moto to Janice Mote-Parker
2) #1165 Homesite Properties, LLC to Landon & Sammy Blackwell
3) #1196 E Thomas Austin to Deacon Greninger
4) #1230 Cabin Creek Construction to Josie Foster
5) #1342 Curtis Farrar to Helen Farrar
6) #1390 Joh Howard to Michael Taylor
7) #1461 Ron & Susan Brumbaugh to Madison Osborn
8) #1748 Doug Montforton to Garrett & Hannah Provance

Lockouts

1) #78 Ray Steward

Cancel/Pulled

1) None

Reinstated

1) None

Charles Dryden made a motion to adjourn the meeting. Jerry Bennett seconded the motion. Motion carried by all. The meeting adjourned at 9:10 p.m.

Steven Brown
Secretary/Treasurer