

MINUTES OF MEETING  
BOARD OF  
RURAL WATER DISTRICT NO. 4  
January 19, 2026

Mr. Curtis Collins called the Board of Directors of Rural Water District No. 4, Mayes County, Oklahoma to order at 6:00pm on January 19th, 2025. Members present were Curtis Collins, Charles Dryden, Steven Brown, Rodney Raper, Tim Courtney, Jerry Bennett, and Alex Rupprecht. Employees present were Bill Kleeman and Kelly Brown. Others present were Aaron Hester and Houston Brittain.

Motion made by Steven Brown to accept the minutes. Rodney Raper seconded the motion. Motion, carried by all.

**New Business:**

- A. Discussion and possible action concerning resignations of board members, Wayne Carman and Kelly Brown. Accepted
- B. Discussion and possible action of appointing Aaron Hester or Houston Brittain to finish the term of Wayne Carman, February 2027. The remaining candidate will fill Kelly Brown's position through February 2026. Houston Brittain to fill Wayne Carman's position through February 2027. Aaron Hester to fill Kelly Brown's position through February 2026.
- C. Discussion and possible action concerning the McMullin E. 480 Rd. Water Line Extension. Rodney Raper motioned to Pending the Rogers County Planning and Zoning committee approval and letter from Rogers County RWD #7 relinquishing the territory and each dwelling has a meter. Second Houston Brittain. Carried by all.
- D. Discussion, consideration and possible action regarding the ORWA RIG Grant. Steven Brown motioned to approve. Rodney Raper seconded. Carried by all.
- E. Discussion, consideration, and possible action concerning the update on RED Grant through the Dept of Commerce. No action.
- F. Discussion, consideration and possible action concerning property damage to Brian Branstetter Property at 5180 W 500. Alex Rupprecht motioned to allow Kelly Brown to handle up to \$500.00 to fix damage. Houston Brittain seconded. Carried by all.
- G. Discussion, consideration and possible action regarding the 2025 financial audit. No action.

3) Executive Session

Motion to leave regular session and enter executive session made by Jerry Bennett. Seconded by Charles Dryden. Carried by all.

Executive Session as authorized by the Oklahoma Open Meeting Act in Section 307(B)(1) of Title 25 of the Oklahoma Statutes for the discussion and possible action for the purpose of employment, hiring, or termination of a public employee. The subject is the resignation and final date of Bill Kleeman.

Motion to leave executive session and enter regular session at 7:00pm made by Charles Dryden motion seconded by Houston Brittain. Motion carried by all.

Motion and possible action concerning any and all matters that were discussed in executive session, pertaining to staffing.

4) Old Business: None

5) District Manager Report: No action

6) Office Manager Report: No action

7) Approval of Payment of Claims for month of December 2025. Charles Dryden made a motion to approve the Payment of Claims for month of December 2025. Jerry Bennett seconded the motion. Carried by All.

8) Discuss and approve financial statements for December 2025. Houston Brittain made a motion to approve the financial statements for December 2025, the motion was seconded by Charles Dryden. The motion was carried by all.

The Board approved seven (7) new benefit units, transfer of seven (7) benefit units, ten (10) lockouts, zero (0) cancelled/pulled units, and nine (9) reinstated units.

New

1. #1787 Divine Homes Construction
2. #1784 Jacob Mullin
3. #1786 Titan Homes (Randy Nees)
4. #1786 Titan Homes (Randy Nees)
5. #1789 Parker Green
6. #1788 Michael Green
7. #1790 Kenton Unruh

Approval of New Benefit Units Houston Brittain made a motion to approve the New Benefit Units. Jerry Bennett seconded the motion. Motion carried by all.

**Transfer**

1. #1300 From Martha Ashford to Miranda Gilbert
2. #1299 From Isaiah Perry to Allison Beaty
3. #299 From Rene Beasley (Deceased) to Blake Hollingsworth
4. #1742 From Titan Homes to Brett and Denalli Wright
5. #683 From Kloie Bodine to Jakoby Curtsinger
6. #1507 From Clark & Melody Ayers to Katelynn Jones
7. #740 From CWI Properties to Jeremy Noland

**Lockouts**

1. #526 Nicholas Bailey
2. #1358 Jason Ingle
3. #163 Randy James
4. #1463 Kyle Melton
5. #1671 Andy Nichols

6. #840 Tony Lloyd
7. #923 Clark Reed
8. #620 Tyler Nofsinger
9. #1650 Shana Hunter
10. #449 Jason Abbott

**Cancel/Pulled**

- 1) None

**Reinstated**

1. #526 Nicholas Bailey
2. #840 Tony Lloyd
3. #1358 Jason Ingle
4. #923 Clark Reed
5. #163 Randy James

6. #620 Tyler Nofsinger
7. #1463 Kyle Melton
8. #1650 Shana Hunter
9. #1671 Andy Nichols

New Business (any matter which could not have been reasonably foreseen prior to the posting of this agenda) None

Charles Dryden moved to adjourn. The motion was seconded by Jerry Bennett, motion carried by All. The meeting was adjourned at 7:35 pm

Steve Brown

Secretary/Treasurer

**Executive Session Minutes**  
**Board of Rural Water District No. 4**  
**January 19, 2025**

6:45 pm to 7:00 pm

Executive session as authorized by the Oklahoma Open Meeting Act in Section 307(B)(1) of Title 25 of the Oklahoma Statutes, for discussion and possible action for the purpose of discussing employment, hiring, appointment, promotion, demotion, discipline or resignation of employment. Re: Bill Kleeman

Jerry Bennett made a motion to leave regular session and enter executive session at 6:45 pm. The motion was seconded by Charles Dryden and carried by All.

Motion to leave executive session and enter regular session was made by Charles Dryden at 7:00 pm and seconded by Houston Brittain and carried by all.

Motion, and possible action concerning the items discussed in the executive session. Alex Rupprecht motioned to allow Bill Kleeman stay at \$25.00 per hour starting February 1, 2026 until March 13, 2026 to be approved by Bill Kleeman, if not accepted, Bill's last day will be January 30, 2026. Seconded by Charles Dryden. Carried by all.